



November 17, 2021

To all Oregon State Hospital staff:

This Superintendent Directive modifies and adds to Oregon State Hospital (OSH) policy number 8.019, "Staff Response to Alleged Criminal Acts and Contraband," and policy number 8.044, "Contraband and Prohibited Items."

To improve clarity in policy 8.019, "Staff Response to Alleged Criminal Acts and Contraband," and policy 8.044 "Contraband and Prohibited Items" it is my directive that, effective today, November 17, 2021:

- Criminal acts or crimes are defined in the Oregon Revised Statutes (ORS) and Oregon Administrative Rules (OAR), and may include, but are not limited to, assault, vandalism, theft, threat to staff, or suspicious activity on an OSH campus.
- Contraband is considered a criminal act when a person purposefully supplies contraband to a patient or when a patient knowingly makes, obtains, or possesses contraband as defined in OSH policy.
- When a patient reports an incident that might be a crime, staff must report it immediately per policy 1.003, "Incident Reporting."
- Staff includes all employees, volunteers, trainees, interns, contractors, vendors, and other state employees assigned to work at OSH.

This directive will remain in effect until OSH policy 8.019 and policy 8.044 are updated or the directive is otherwise rescinded.

Sincerely,

Dolly Matteucci (she/her/hers)

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Superintendent – CEO

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